

# CREANEY EDUCATION SUPPORT CENTRE SCHOOL BOARD

## MINUTES

DATE:	Wednesday 11 November 2020	CHAIR PERSON:	Kane Moyle
TME:	9.30 am (Public Open Meeting)	LOCATION:	Staff Room
ATTENDEES:	Kane Moyle, Tab Farrant, Karin Green, Cat Marcoolyn, Storm Breen, Verity Morris.	APOLOGIES:	Nicole Jamieson, Rebecca Stanton, Ellisa Whittington, Jen Andrews,

TIME	ITEM	ACTION
1.0	<b>Welcome.</b> Meeting was opened at 9.30 am Visitors were welcomed.	
1.1	<b>Minutes of previous minutes</b> Accepted as a true and accurate record. (Moved: Karin; Seconded: Tab)	
1.2	<b>Business Arising</b> <u>End of Year Activities</u> The impact of Phase 4 restrictions on the end of year concert was discussed. The need to restrict audience numbers because of venue capacity was acknowledged and agreement around process of allocating any extra tickets was confirmed. Board members endorsed the plan to have a professional video made of the event and families to have input into the format required. Parental permission for children to appear in the video will be sought and very clear expectations clarified with all families regarding private use of the video and no distribution on social media etc. <u>Therapy Processes</u> New processes for requesting in-school therapy are already proving problematic because of lack of available space. The plan was to give priority to students with working parents or those who would miss out on therapy otherwise, but these requests are already exceeding availability. Considerable staff time is spent negotiating and rescheduling appointments. This is an issue for all Ed. Support settings and has been brought up with the Director General. It has been suggested that some higher level negotiations between the Education Department and therapy providers might be useful. Therapy providers may need to look at different operating procedures. In the meantime, it was decided that a communique be distributed to parents outlining the challenges and confirming the new application processes. This will be followed up with a short survey to gauge parent viewpoint. Processes will be reviewed.	Cat to distribute parent letter outlining these guidelines.          Cat to draft and distribute.
2.0	<b>Financial Approvals</b>	
2.1	Proposed 2021 Contributions and Charges were reviewed and endorsed by the meeting. These are maximum amounts only and within government limits. (Moved: Tab ; Seconded: Kane)	To be distributed to parents two months before the start of next year.
2.2	Booklists as approved at September meeting were also endorsed.	
2.3	End of month (September) financial reports were tabled for information.	
3.0	<b>Principal Report</b> (circulated prior to meeting) As attached	

<b>4.0</b>	<b>Satisfaction Survey</b>	
4.1	Preliminary results of Parent Survey were discussed. (Survey open until end of November). Results mostly favourable. Although only 1 respondent mentioned parking issues, members highlighted that it was an issue regularly raised on the parent facebook page. After much discussion it was decided that clear signage along the front spaces would discourage primary school parents using these spots as regular patrols have only had short lived effects. Once survey is concluded, parents will be informed of outcomes and implications.	Brooke to organise installation of signs.
4.2	Staff Survey closes this week. Staff will meet to consider the results, and in small groups make suggestions related to the outcomes. Follow up workshop will then group these suggestions in terms of: Out of Our Control; Good Ideas to take up; or Already begun.	
<b>5.0</b>	<b>Student Performance Data</b> Preliminary ABLEWA English Data was tabled. This assessment has only just been completed and teachers have not had the opportunity to take part in analysis and review yet. There are some slight anomalies in results for a couple of students. These will be examined in conjunction with other assessment data. Copies of the assessment questions were tabled to demonstrate how wide the category responses were and how easily there could be slight movement within the same band. Individual Learning Readiness reports for each student will be going home with end of year reports.	
<b>6.0</b>	<b>School Priority update</b> <u>Digital Technologies:</u> presented by Tristan Grogan (Digital Technology Coordinator) In collaboration with CESC teachers, Tristan has been creating documents to support learning in Digital Systems. These include a scope and sequence for teaching and a screening and tracking document. Other ESCs have also been trialling these documents and giving Tristan feedback. Tristan has worked 1:1 with each CESC teacher to plot each student on the tracking document which then assists teachers in knowing where students are and what skills to focus on next. Tristan has also run optional STEM sessions for staff members after school to upskill them generally as well as sharing ideas on different resources available. These sessions have been well attended. In 2021 Tristan will continue to develop ideas for teaching various skills in this area as well as turning his attention to Digital Solutions. CESC has been selected as a STEM Enterprise School which provides us with financial support to release Tristan to attend a series of workshops with other schools.	
<b>7.0</b>	<b>Membership</b>	
7.1	This will be the last meeting for the year and Tab Farrant's last meeting as her son will be graduating from primary school at the end of the year. Tab was sincerely thanked for her significant contribution over many years. Tab was originally Chair of the School Council and in that role worked closely with the school to secure Independent Public School status. She was then part of the transition to the inaugural School Board. Tab will be officially acknowledged in the school newsletter and at the Graduation Ceremony.	Tab to forward photo and short reflection to Storm for the newsletter.
7.2	Members are encouraged to recruit more parent representatives as Nicole has also signalled her intention to resign from the committee. Verity indicated interest in joining which was very gratefully received. There will be a need for more than one new parent representative.	Storm to include call for nominations in newsletter.